



Annual Site Visit Report

Name of Site: _____

Site Visitor(s): _____

Date: _____

Background: Dr. _____ met with _____ and their current AZPTC resident on // for an on-site annual visit.

Interview with Supervisors:

- Send “**AzPTC Site Renewal Checklist**” to supervisor to complete/return ahead of meeting.
- Checklist reviewed with supervisor
- Confirm that residents are/will continue to be paid a stipend on a fixed schedule and not by case/client.

- Discussion of current residents and the site’s operations.
 - Confirm that supervision is taking place consistently and that logs are being kept.
 - Answer any questions or collect questions to pass on to others for clarification.

- Summary of the training opportunities
 - (diversity, patient population, direct hours, current caseload, etc.)
 - Hopes for future training and any additional questions or concerns that were obtained during the visit.

- See if supervisors might want to present at a didactic in the future and on what topic. Get any feedback about from them about the Consortium, etc.

- Get copies & attach/include of:
 - Supervisor license
 - Supervisor CV

Interview with Resident(s):

- Schedule a separate meeting with just the current resident(s) to check in and ask about their experience.

Summary:

Respectfully submitted,

Arizona Psychology Training Consortium